



410 South Commercial Street • Neenah, WI 54956 • Tel: (920)751-6800x113 • (920)751-5066

M E M O R A N D U M


TO: John Lehman, Chair, Finance & Personnel Committee
FROM: Dr. Mary Pfeiffer, District Administrator *MTP*
DATE: July 16, 2014
RE: Employment of Personnel – Administrators

The following individuals are being recommended for hire:

Name	Position	Building	Salary	Date of Hire
Stacie Nelson	Principal	0.5 FTE Washington ELC	\$42,227	August 4, 2014
Tim Kachur	Associate Principal	Neenah High School	\$83,517	July 7, 2014

These positions are within budget allocations.

smf

A Passion for Excellence

NEENAH
Joint School District

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MEMORANDUM

To: John Lehman, Chair, Finance and Personnel Committee
From: Dr. Mary Pfeiffer, District Administrator *MP*
Date: July 22, 2014
Re: Employment of Personnel – Certified Staff

The following individuals have been interviewed, have had their credentials reviewed by appropriate staff members, and are being recommended to fill teacher vacancies for the 2014-2015 school year:

First	Last	FTE	Assignment	School	Salary
Jordan	Adrians	1.0	Cross Categorical	Taft	\$40,500.00
Sarah	Broda	1.0	Grade 1	Clayton	\$45,000.00
Bradley	Brookins	1.0	Wellness	Hoover/Taft	\$40,500.00
Jessica	Czech	1.0	Grade 2	Taft	\$40,500.00
Kelly	Hintz	1.0	Grade 1	Taft	\$43,000.00
Kristine	Hutchinson	1.0	Music	Lakeview	\$50,000.00
Jennifer	Kinley	1.0	Life Science	Shattuck	\$45,000.00
Matthew	Klarner	1.0	Math/Computer Science	NHS	\$50,000.00
Jennifer	Lemery	1.0	Grade 5	Lakeview	\$40,500.00
Austin	Moore	1.0	Technology Coach	HM/SH/NHS	\$58,000.00
Brianna	Nelson	1.0	Grade 3	Taft	\$40,500.00
Rachel	Rideout	1.0	Grade 3	Lakeview	\$41,000.00
Rachel	Rippier	1.0	English Language Learners	Elementary	\$40,500.00
Stephanie	Ross	1.0	Cross Categorical	Wilson	\$42,000.00
Jodi	Stamm	1.0	Grade 7 English Language Arts	Shattuck	\$52,500.00
Brianna	Wood	1.0	Grade 1	Coolidge	\$40,500.00


The above positions are within budget allocations.

smf



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M E M O R A N D U M

TO: John Lehman, Chair, Finance & Personnel Committee
FROM: Dr. Mary Pfeiffer, District Administrator 
DATE: July 16, 2014
RE: Employment of Personnel – Non Certified Staff

The following individual is being recommended for hire:

Name	Position	Building	Hourly	Date of Hire
Kristin Thompson	Health Assistant	Coolidge	\$13.28	August 26, 2014

This position is within budget allocations.


smf



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MEMORANDUM

TO: John Lehman, Chair, Finance & Personnel Committee

FROM: Dr. Mary Pfeiffer, District Administrator 

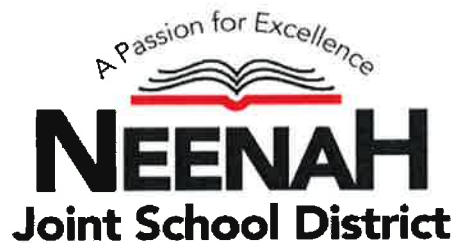
DATE: July 16, 2014

RE: Resignation - Administrator

Attached is a letter of resignation from the Chad Behnke, Director of Instructional Technology.

It is my recommendation that the above named resignation be approved effective July 18, 2014.


smf



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MEMORANDUM

TO: John Lehman, Chair, Finance & Personnel Committee

FROM: Dr. Mary Pfeiffer, District Administrator 

DATE: June 12, 2014

RE: Resignations of Certified Staff

Attached are letters of resignation from the following staff members:

- Randy Hoitink, Math, Neenah High School
- Kristy Kleinschmidt, Cross Categorical, Neenah High School
- Lindsey Terrill, Kindergarten, Lakeview Elementary

It is my recommendation that the above named resignations be approved effective immediately.

smf



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MEMORANDUM

TO: Board of Education
Dr. Mary B. Pfeiffer, District Administrator

FROM: Vicky Holt, Assistant District Adm. of Human Resources and Instructional Support Services *VH*
Timothy Gantz, Director of Pupil Services *TG*

DATE: July 17, 2014

RE: **Sign Interpreter**

The District is working with a family moving into the Neenah Joint School District that will need the support of a full-time sign interpreter. Administration is requesting the support of the Board of Education for an additional 1.0 full-time equivalency (FTE). The non-certified interpreter position would be placed within the "D" pay grade along with educational assistants/special education and English Language Learners with a pay rate of \$14.32 - \$21.48/hour. The estimated annual cost for the non-certified position will be \$32,000 which would be covered by Federal flow through dollars.

Administration will be in attendance at the July 22, 2014 Board meeting to answer any questions related to this request.



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MEMORANDUM

TO: John Lehman, Chair, Finance & Personnel Committee

FROM: Dr. Mary Pfeiffer, District Administrator *MP*

DATE: July 17, 2014

RE: Request for Leave of Absence

Emily Hennes, Grade 2 Teacher, Wilson Elementary School, is requesting a leave of absence for the 2014-15 school year in order to complete her Master's degree in school counseling. It is my recommendation that Ms. Hennes' request for a leave of absence be approved, pending the District's ability to hire a teacher to fill Ms. Hennes' position.

smf